

IT ALL BEGINS WITH A SONG...



... AND **YOU!!!!**



Welcome!

NSAI Volunteer Chapter Coordinators are essential to advancing NSAI's mission of supporting and connecting songwriters worldwide. Your dedication, creativity, enthusiasm, and commitment to leading your local songwriting community are truly celebrated and deeply appreciated.

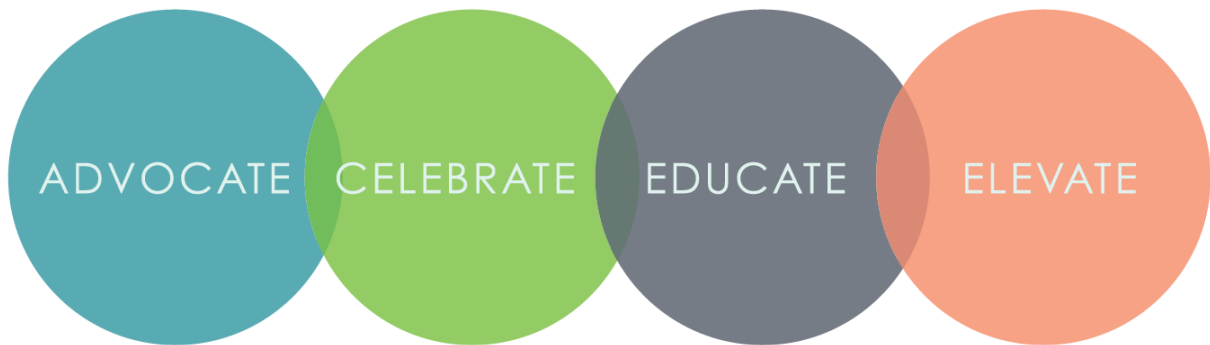
This manual, along with the resources available on Coordinator Central via the NSAI website, is designed to equip you with the tools and information needed to build a successful and thriving Chapter.

Thank you for sharing your time and talents with us and your community. Your efforts make a meaningful difference in the lives of songwriters everywhere.

You are appreciated!

Amanda Flynn Phillips

Director of Chapters



NSAI Mission Statement - The Nashville Songwriters Association International (NSAI) consists of a body of creative minds, including songwriters from all genres of music, professional and amateur, who are committed to protecting the rights and future of the profession of songwriting and to educate, elevate and celebrate the songwriter and to act as a unifying force within the music community and the community at large.

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NSAI CHAPTER PROGRAM OVERVIEW

The NSAI Chapter Program was established to connect songwriters worldwide, fostering creativity, opportunity, and growth. As a not-for-profit organization, NSAI advocates for songwriters while providing educational resources and creative opportunities.

The Chapter Program extends NSAI's outreach, offering local and regional programming to enhance member participation and strengthen our collective impact within the music industry.

Expectations and Guidelines

- Professionalism: Chapters must operate with professionalism and adhere to NSAI rules and regulations.
- Compliance: Failure to follow guidelines may jeopardize the Chapter's status and the Coordinator's position.
- Participation: NSAI reserves the right to approve or deny Chapter participation.

To succeed in this role, a Coordinator should:

- Be **organized**, with **strong leadership skills** and a **commitment** to the Chapter.
- Have a working knowledge of the music industry and an understanding of songwriters' experiences.
- Be **personable**, **respectful**, and **communicative** with Chapter members and NSAI staff.

As a Volunteer Chapter Coordinator, you embody NSAI's core values of inclusivity, positivity, and community. By facilitating dynamic and engaging meetings, you play a vital role in fostering

an environment where local songwriters can grow, connect, and explore creative opportunities together.

Your dedication as a Coordinator empowers you and your Chapter to flourish as an essential and vibrant part of NSAI's songwriter community, from right where you are!

CHAPTER COORDINATOR RESPONSIBILITIES & REQUIREMENTS

To maintain NSAI affiliation, Chapter Coordinators must adhere to the following guidelines:

- Maintain access to phone, email, high-speed internet, and NSAI webcasts for lesson plans and Coordinator Guides.
- Members must complete the NSAI Certification Program before they can begin taking on the responsibilities of a Chapter.
- Be knowledgeable about NSAI membership benefits (Song Evaluations, Mentor Sessions, Feedback/Pitch, Member Directory) and the NSAI website to assist and guide members effectively.
- **Chapters must have a minimum of 2 (two) Coordinators** working as equals, collaboratively sharing responsibilities through delegation and teamwork to support the Chapter and its members.
 - Neither Coordinator ranks above the other but works as a team. Therefore, guiding your Chapter is a partnership and team effort.
 - Delegation is vital to establishing an excellent Co-Coordinating relationship and an effective leadership team for the Chapter. One person should not be obligated with all responsibilities.
- **Local Chapters must hold a minimum of 4 (four) in-person meetings annually**, with at least one live meeting per quarter. This includes the NSAI Chapter Challenge, which takes place in April or May each year.
- Coordinators are encouraged but not obligated to host additional meetings beyond the minimum requirement. These may be held online or in-person at the Coordinators' discretion.
 - Most Chapters opt for hosting one meeting per month as a best practice.
- **In-person meetings must take place in public venues** that do not charge a fee and must be approved in advance by the Chapter Director. Acceptable venues include libraries, civic centers, and music stores.
- **Meetings cannot be held in private residences. No exceptions.**
- All venues must provide a COI (Certificate of Insurance) that the Coordinator must obtain and turn in to the Director of Chapters to be kept on file.

- Example of NSAI COI and "request of venue" document are available on Coordinator Central for reference.
- **When hosting virtual or hybrid Chapter Meetings, Chapter Coordinators must use the Zoom link and Host Code provided to them by the Director of Chapters**, located in the Coordinator Kit assigned to the Chapter.
 - Each Chapter is provided with a specific Coordinator Kit containing all the essential information and resources needed for successful operation. These kits are accessible 24/7 on Coordinator Central.
- Details on when and where the Chapter meeting will be held need to be submitted to the Director of Chapters for approval and to be kept on file.
- Once approved, **meetings must be listed correctly on the Local Chapter page (NSAI website) in advance and a Chapter Event must be created for each upcoming event.**
 - Date
 - Virtual, In-Person, Hybrid
 - Location/Link
 - Time & Time Zone
 - Any additional pertinent information or notes
- **Maintain the NSAI Chapter page dedicated to your Chapter** and keeping it up to date with correct meeting dates, times, locations, etc. regarding the Chapter and upcoming Chapter Events
- **Monthly Meeting Attendance Reports must be kept current and submitted at the end of each Chapter meeting by the Coordinator.**
 - <https://www.nashvillesongwriters.com/form/chapter-monthly-attendance-report>
- Coordinators are responsible for ensuring that all equipment and the venue are properly set up for scheduled meetings and restored to their original condition after the meeting concludes.
- The Chapter Coordinator can also plan opportunities for the Chapter Members, such as:
 - Reviewing the Nashville workshop webcasts and Content Video Library
 - Rounds/ Open Mic Nights
 - Co-write Nights
 - NSAI disclaimers must be acknowledged by all participants before event. No exceptions.
 - Pre-approved special guest speakers
 - **NOTE: These special events require approval from the Chapter Director in advance.**

- Respond to inquiries via the NSAI website/messaging portal
- Protect provided NSAI content by ensuring it is not reproduced or distributed to non-members.
 - Coordinators must not reproduce, distribute, or permit others to share NSAI Chapter or organizational materials with anyone outside the organization's current membership.

CHAPTER MEETING AGENDA – GENERAL GUIDELINE

- Welcoming guests and getting them signed in.
 - The Coordinator must enter all attendees and info via the "Chapter Monthly Attendance" link provided to the Chapter and submit at the end of the meeting.
- Opening with any pertinent announcements - such as upcoming NSAI or Local Chapter events or news, reviewing the provided lesson plan/Coordinator Guide (details below), facilitating the song feedback session (details below).
- Invite those in attendance to the next meeting and encourage them to invite others. Also, please send a "thank you for visiting" message to any new guest that attends. (Template provided on Coordinator Central.)

LESSON PLAN/COORDINATOR GUIDE

Facilitate the development of creative writing skills among the Chapters songwriters by reviewing lessons provided by NSAI, which a select group of professional instructors has specifically authored. You will have access to these lesson plans after training is complete. All lessons/guides provided are protected under the NSAI Reprints Policy.

- If a Coordinator would like to speak or teach on a topic or do an activity at a Chapter Meeting that has yet to be provided or included in an NSAI lesson plan, they are welcome to email the Director of Chapters with their recommendation. The Director of Chapters will then get back to them on the next steps.

SONG SUBMISSION FORMS & SONG CONSENT

- Coordinator will facilitate the song feedback session following the NSAI Song Evaluation Guidelines.
- Each Chapter Coordinator will have access to the NSAI website and a unique Song Submission and Consent link tailored specifically for their Chapter. This link allows Chapter Coordinators to collect song consent form submissions from attendees who plan to share a song at an upcoming Chapter meeting and maintain records of song submissions.
- Before the meeting, the Coordinator should review the "Results" section of the Song Submission and Consent Form to prepare for the Song Feedback portion of the upcoming meeting.

- NSAI requires that any member sharing a song at a Chapter meeting or NSAI-related event must complete a Song Submission and Consent Form.
- The Coordinator will share the link via the messaging portal and instruct Chapter members planning to share a song to complete the Song Submission and Consent Form prior to the meeting.
- The Song Submission and Consent Form link enables members to submit their consent, MP3 files, and song lyrics in advance of the meeting.
- ONLY CURRENT NSAI MEMBERS CAN SUBMIT SONGS for Chapter meetings.
- Members who do not intend to share a song are not required to complete the form.

VISITORS/GUESTS AT MEETINGS

Non-members are welcome to attend up to 2 (two) Chapter meetings at no cost. After the second visit, they must either:

- Join NSAI as a member (\$200 annually or \$17.50 monthly), or
- Pay a \$20 guest fee for each subsequent meeting they attend.

The \$20 guest fee will be credited to your Chapter Funds account balance.

Additionally, for each guest who becomes a member and references your Local Chapter when asked "how they heard about NSAI" during sign-up, \$20 will be credited to your Chapter Funds account.

- Only current NSAI members are eligible to submit songs at Chapter meetings.
- Guests are not permitted to play songs during Chapter meetings.

ACCESSING AND DISTRIBUTING THE CHAPTER GUEST FEE ATTENDANCE FORM

To accept payment for the \$20 visitor fee, please go to the [Guest Fee Attendance Form](#) located on the Coordinator Central page.

- Log into NSAI at www.nashvillesongwriters.com
- Select the Coordinator Central tab.
- Scroll down Go to the "Chapter Guest Fee Attendance Form"
- Share the link with Non-member visitors that have visited more than 2 (two) meetings.
- The money received from non-member visits will go into your Chapter Account, which will help fund future programming for your Chapter.

Exclusive to Chapters – Discount Code for New Members:

- If a guest at your Chapter decides to join and become an NSAI member, they can receive \$25 savings upon sign-up with a discount code. The Discount code for this discount is available to access for Coordinators on Coordinator Central.

When a guest decides they would like to join guide them through the sign-up process:

⇒ Direct them to the NSAI website at <https://www.nashvillesongwriters.com/join-nsai>.

- ⇒ When prompted with "How did you hear about NSAI?" ensure they select your Chapter from the drop-down menu.
- ⇒ Before completing payment, provide them with the Discount Code (found in Coordinator Central) to save \$25 on the annual membership registration fee.
- ⇒ The guest saves \$25, your Chapter Fund earns \$20, and you welcome a new songwriter, collaborator, and friend into your creative community!

NSAI CHAPTER FUNDS ACCOUNT

Each NSAI Chapter is assigned an individual Chapter Funds account, managed through the NSAI office, to cover meeting expenses and fund future Chapter-hosted special events.

New Member Recruitment Credit

- Earning Credits: NSAI credits \$20 to your Chapter Funds account for each new NSAI member you recruit that signs up for an annual membership.
 - The new member must select the "Chapter" option during sign-up and specify your Chapter as their referral.
 - Note: Credits cannot be retroactively applied if the Chapter is not selected during the sign-up process.
- Ensure new members understand how to properly list the Chapter as a referral during the sign-up process. Once verified, the Chapter will receive the \$20 credit.

Account Updates

- Chapter Fund accounts are updated monthly.
- For inquiries or to check your Chapter's current balance, contact the Director of Chapters.

In-Person Special Events with Guest Speakers

- All special events must be pre-approved by NSAI at least 90 (ninety) days in advance.
- Approved in-person special events featuring guest speakers may charge a fee for attendees.
- Submit event proposals to the Director of Chapters prior to making any arrangements.

Profits from Special Events

- Any profits from approved special events will be credited to the local Chapter's Funds account.

DEPOSITS

After your NSAI individual account is open, deposits can then be applied towards your account. These will be credited in full to your NSAI Chapter Funds account for future use for your Chapter.

If you have a special event, any proceeds from that event should be sent to NSAI immediately following the event using the Special Event paperwork (Use Special Events Financial Sheet and Request Form located on Coordinator Central online.)

Any revenue received (donations, non-member fees, ticket sales from an event, etc.) during a monthly meeting or special event, collect and send check to:

Nashville Songwriters Association International

1710 Roy Acuff Place, Nashville, TN 37203

Write the name of the event where the funds originated on the "Memo Line"

- Include your name, email, and the Chapter location for correct crediting to your Chapter Funds.
- Do not send cash through the mail.

ACCESSING CHAPTER FUNDS

Email a request detailing your financial needs to the Chapter Director to access funds in your Chapter Funds account. All Chapter spending is subject to approval by NSAI.

Requests for reimbursements/reoccurring monthly expenses should be submitted by the end of the quarter, at the latest. At the end of the quarter, all receipts must be turned in by mail or PDF email, explicitly displaying and detailing the purpose of the expense.

Email for reimbursement request should include:

CHAPTER:

AMOUNT:

FOR:

CHECK MADE PAYABLE TO:

SPECIAL EVENT FINANCIAL POLICIES

Advance Notice and Approval: All Special Events with an In-Person Guest require a minimum of 90 (ninety) days' notice and approval from the Director of Chapters.

Requesting Funds for Events:

- If funds are needed before the event and are available in the Chapter Funds account, you may submit a request to the Director of Chapters to use those funds.
- Upon approval, a check will be issued either to you or directly to the company/individual involved.
- Allow up to 15 (fifteen) business days to receive the check.

Proceeds-Based Event Payments:

- For events intended to be paid from proceeds collected during the event, you must contact the Director of Chapters 90 (ninety) days prior for approval to host the event.

Post-Event Financial Reporting:

- After hosting a special event, complete the "Actual Expenses and Income" section of the Special Event Financial Sheet and Request Form, available on Coordinator Central.
- Submit all receipts and send a cashier's check or money order from the proceeds to NSAI.

- These proceeds will be credited to your Chapter Funds account and can be used for future events or Chapter expenses.

Important Financial Considerations:

- NSAI is not responsible for any losses incurred at the local Chapter level and will not commit funds beyond what is available in your Chapter Funds account.

ACCOUNT CLOSURE

Upon the closure or suspension of any Chapter, all designated Chapter funds will remain in the Chapter's account for 1 (one) year while NSAI considers reopening the Chapter. If the Chapter is not reopened within the year, NSAI will absorb any remaining funds in the closed Chapter's account.

SOCIAL MEDIA FOR YOUR CHAPTER

Later in 2025 NSAI will require Chapter Facebook accounts.

These accounts are the property/under the authority of NSAI, and activities must comply with NSAI policies and applicable laws.

All social media Chapter accounts affiliated with NSAI will be created by NSAI who will share administrative control of the account with the Chapter Coordinator. If a Chapter account is created independently from anyone who is not NSAI Staff, it will be reported and removed.

RULES FOR SOCIAL MEDIA

1. Be Kind and Courteous

We are here to create a welcoming, inclusive, and creative environment. Healthy debates are natural but treat each conversation with respect and kindness. Always.

2. No Solicitation

Social media posts promoting contests, events, services, or activities not hosted by your Chapter or NSAI are prohibited. That includes comments posted by outside individuals or parties. (If a Coordinator is interested in their Chapter partnering with other organizations or hosting charitable events, prior permission from NSAI is required.)

3. PROHIBITED

NSAI WAS FOUNDED AS AN ADVOCACY ORGANIZATION, AND THAT REMAINS THE PRIMARY TENANT OF OUR MISSION. WE DO NOT POST MUSIC OR LYRICS UNDER ANY CIRCUMSTANCES FOR A NUMBER OF REASONS, INCLUDING COPYRIGHT-RELATED ISSUES AND ISSUES WITH VARIOUS PLATFORMS. THIS INCLUDES NOT PUTTING SONGS ON ANY MUSIC STREAMING SERVICE OR YOUTUBE. THIS WILL CONSTITUTE THE DEACTIVATION OF A CHAPTER. IF OTHERS POST MUSIC OR SONGS ON A CHAPTER'S SOCIAL MEDIA PLATFORM, REMOVE IMMEDIATELY! THIS APPLIES TO VISUAL MEDIUMS AS WELL OR ANY INTELLECTUAL PROPERTY SUCH AS BOOKS, POEMS, TRADEMARKS, LOGOS, ETC.

4. Respect Privacy

Being a part of the Chapter group requires mutual trust. It is imperative that everyone is respectful and sensitive to the need of privacy.

5. Discrimination

Discrimination of any kind is strictly prohibited. We accept all music and all people.

6. Purpose of Post

All posts should relate to the Chapter and songwriting only. Please refrain from polarizing topics or anything negative. The focus should always aim at maintaining an open environment where everyone can connect with each other.

STIPULATIONS

You are NOT allowed to organize, promote, or endorse any song contest except for NSAI Song Contest, Chapter Challenge, or other events directly hosted by NSAI.

Many individuals, organizations, companies, and competitors will try to solicit to NSAI members and Chapters. NSAI strictly prohibits this - even with charities. (Special exceptions may be granted by NSAI.)

You must not post and you must remove any such postings due to reasons such as liability, due diligence, and copyright infringement.

COMMUNICATION AGREEMENT

- As a Coordinator, you agree to communicate frequently with NSAI and the Chapter members.
- Any communication with your Chapter members should be through the NSAI website messaging platform.
- Email programs such as MailChimp, FloDesk, My Emma, etc. are prohibited. Along with any individual Chapter websites or platforms not created for you by the Chapter Director. If you would like to create a newsletter for your Chapter, please get in touch with the Chapter Director to request next steps.
- Coordinator must agree not to reproduce or distribute, or allow others to reproduce or distribute, NSAI Chapter materials to anyone other than members of our organization. In the event a Coordinator wishes to reprint any workshop materials, content, news articles, or information otherwise related to NSAI the NSAI Reprints Policy must be followed.
- The Director of Chapters will email you monthly updates and upcoming events to relay to the Chapter Members as needed.

- Any personal contact information collected from guests or attendees cannot be used for personal use of the Coordinator at any point.
- Coordinators must fill out and submit requested documents (Harassment Policy, Coordinator Contract agreements, etc.) supplied by NSAI annually.
- Failure to submit the required agreements will result in dismissal from the Coordinator position.

NSAI EVENTS

COORDINATOR TRAINING/PETITE RETREAT

Each year, NSAI hosts a Coordinator Petite Retreat during the week of Tin Pan South. It's an event dedicated to team building, game planning for the year ahead and celebrating the Coordinators as songwriters.

CHAPTER CHALLENGE

Each year, the Nashville Songwriters Association International (NSAI) hosts the annual NSAI Chapter Challenge, and participation is mandatory for all Chapters.

- NSAI members from Local Chapters worldwide can submit 1 (one) pre-recorded song during their local Chapter Challenge meeting.
 - Participants must be current NSAI members and affiliated with the Chapter where they intend to participate. Being "affiliated" means the member has joined a Local Chapter, received information, and actively participates in that Chapter's activities.
- ⇒ **Chapter Coordinators are required to host the Chapter Challenge meeting as an in-person or hybrid event.**
- ⇒ **Online only meetings are not permitted for this competition.**
- Chapter Coordinators are responsible for facilitating the voting process during the meeting. As an act of appreciation, each Coordinator will receive 1 (one) automatic song submission into Round 2 for their commitment and dedication as a volunteer.
- Details and updates regarding the Chapter Challenge will be provided to Coordinators in advance each year.
- NSAI members in Local Chapters can submit **one (1)** song at **one (1)** local Chapter meeting. Multiple submissions will result in disqualification.

COORDINATOR MEMBERSHIP

Once an NSAI member becomes a Coordinator, they then receive an annual membership at no cost. The membership includes:

- 12 (twelve) Song Evaluations
- 2 (two) online pitches
- 2 (two) mentor sessions
- 1 (one) online song feedback

- *Upon Coordinator end-of-the-year review with the Director of Chapters, the Coordinator memberships are renewed on January 1st for the following year.
- Every Coordinator NSAI member profile must be completed with the following:
 - Bio
 - Picture
 - Upload 2 (two) song samples of your music (digital file or link to music)

COORDINATOR RESIGNATION/TERMINATION

NSAI reserves the right to terminate its affiliation with a Chapter or Chapter Coordinator at NSAI's sole discretion.

If a Coordinator resigns within the calendar year in which free membership has been offered, their free membership will expire at the end of the year of resignation, at NSAI's discretion.

Should NSAI terminate its affiliation with a Chapter for any reason, the Coordinator shall immediately return to NSAI all NSAI Chapter materials in the Coordinator's possession or control and any access to NSAI-related entities.

NSAI HARASSMENT POLICY

Introduction:

The Nashville Songwriters Association International ("NSAI") has adopted this Policy (the "Policy") in an effort to provide an environment free of harassment and discrimination for its employees, contract employees, associates, board members, volunteers, and other affiliates (each an "NSAI Affiliate"). This Policy provides a means of addressing occurrences of harassment and discrimination occurring on the NSAI premises and at NSAI functions, events, and facilities. NSAI will not tolerate any form of harassment, discrimination, or discriminatory behavior based upon any individual's race, color, religious affiliation, gender, age, sexual orientation, national origin, disability, marital status, veteran's status or other characteristic or trait that is recognized and protected under the laws of the United States. Any NSAI Affiliate who is found to be in violation of this Policy will be subject to corrective action as more particularly set forth herein.

Definitions:

1) Harassment: For purposes of this Policy, harassment shall include any unwelcome verbal, written,

or physical conduct towards any NSAI Affiliate that denigrates or shows hostility or aversion on the basis of race, color, religious affiliation, gender, age, sexual orientation, national origin, disability, marital status, veteran's status, or other protected personal trait or characteristic that, (a) has the purpose or effect of creating a hostile environment, (b) has the purpose or effect of interfering with any NSAI Affiliate's contributions to NSAI, or (c) has the purpose or effect of diminishing any NSAI Affiliate's opportunities with respect to NSAI.

2) Discrimination: For purposes of this Policy, the term "discrimination" shall be as defined under United States law, including without limitation Title VII of the Civil Rights Act of 1964.

3) Retaliation: For purposes of this Policy, retaliation shall be defined as any overt or covert act of reprisal, interference, restraint, penalty, discrimination, intimidation, or harassment in response to any individual or group's exercise of its rights under this Policy.

4) Sexual Harassment: For purposes of this Policy, sexual harassment shall be defined as any unwelcome advance, request for sexual acts or favors, or verbal, written or physical conduct of a sexual nature by any NSAI Affiliate or third party on the NSAI premises or at or in connection with any NSAI function or event, regardless of whether such behavior is directed towards a person of same or opposite gender. Victims of harassment may include persons directly or indirectly affected by any such sexually harassing conduct.

Examples of sexual harassment may include, but are not limited to the following:

Explicit or implicit threats to withhold favorable conditions unless sexual favors or sexual acts are performed

Promises to improve NSAI status in exchange for sexual favors or acts

Demanding sexual favors or sexual acts from any NSAI Affiliate or client

Overt or covert pressure for sexual favors or sexual acts from any NSAI Affiliate or client

Deliberate, repeated, or unsolicited verbal comments, gestures or physical actions of a sexual nature toward any NSAI Affiliate or client (i.e. lewd or lascivious remarks and unwanted physical contact, including touching, patting or pinching) directed towards any NSAI Affiliate or client

What to do if you are being harassed:

If you have witnessed or have been the victim of harassment, discrimination, retaliation, or sexual harassment by any NSAI Affiliate or third party in connection with any NSAI event or facility, you should immediately contact the NSAI Executive Director or, if such reporting would be inappropriate, then the President of the NSAI Board of Directors. The Executive Director, in cooperation with such designees as the Executive Director shall appoint in his or her discretion, shall be responsible for investigating, resolving, and carrying out any disciplinary action with respect to any complaint under this Policy. Under no circumstances shall any individual alleging harassment be required to report a complaint to the alleged harasser. If the alleged harasser is a person designated by NSAI to receive such complaints, you may address a written complaint to any member of the NSAI Board of Directors, and only those not personally named in the complaint will be responsible for investigating, resolving, and carrying out any disciplinary action with respect to any such complaint.

As an NSAI affiliate, you hereby agree to report any violation of this Policy, regardless of whether the alleged violation occurred within the work environment on any NSAI premises or in connection with any NSAI event or function. Under no circumstances shall the position or status of any NSAI Affiliate be endangered or compromised as a result of filing a complaint with respect to this Policy.

Consequences of Unlawful Harassment:

This Policy applies to all NSAI Affiliates, including members of the NSAI Board of Directors. NSAI shall take such action as it deems appropriate, in its good faith sole discretion, to remedy any complaint of discrimination or harassment found after investigation to be justified, which may include disciplinary measures up to and including immediate termination of any NSAI Affiliate, including any member of the NSAI Board of Directors (subject only to the procedures of the NSAI Bylaws).

NEXT STEPS

After reviewing the information above and agreeing to proceed, please sign the NSAI Chapter Coordinator Agreement and Harassment Policy in the designated section. Be sure to check the box confirming, "I have read, understood, and agree to abide by the provisions outlined in this policy."

Once your documents have been submitted, you will be notified of your approval, and a time will be scheduled for onboarding.

We deeply appreciate your enthusiasm and dedication to contributing your time and talents to NSAI in a positive, creative, and meaningful way!

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IMPORTANT LINKS:

NSAI Website

<https://www.nashvillesongwriters.com>

Coordinator Central

<https://www.nashvillesongwriters.com/node/1330>

Chapter Monthly Attendance Link

<https://www.nashvillesongwriters.com/form/chapter-monthly-attendance-report>

Guest Fee Attendance Form

<https://www.nashvillesongwriters.com/form/guest-fee-attendance-form>

About General Membership/New Member Sign Up

<https://www.nashvillesongwriters.com/learn-about-membership>